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| **Under t-II**   |  | | --- | | **APPLICATION FORM**  **FOR INTERNATIONAL/NATIONAL TRAVEL**  **UNDER COE - TEQIP-II** |  * **Name of the Institution : ­­­­­­\_\_JADAVPUR UNIVERSITY\_\_\_\_\_\_\_\_\_\_\_\_** * **Project Sub-Component : \_\_\_\_\_\_\_1.2.1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** * **Name of the COE : PHASE TRANSFORMATION AND PRODUCT CHARACTERISATION** * **Category of the Institution : \_\_\_\_\_\_\_Govt. Aided\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**Participation in Seminar/Conference/Workshop for Presentation of Papers by Research Fellows (TEQIP-II) in Foreign Countries under COE-TEQIP- Phase II**

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| **1. General Information** | |
| **Name of the applicant** |  |
| **Designation** |  |
| **Department to which the Research Fellow is attached** |  |
| **Whether registered for Ph.D** |  |
| **Proposed Ph.D Thesis Title** |  |
| **Whether Course Work completed** |  |
| **Name and Designation of the Thesis Supervisor (s)** |  |

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| **2. Academic Profile:** | | |
| **Class/Institution** | **Year** | **Subject** |
| **UG** |  |  |
| **PG** |  |  |
| **PhD** |  |  |
| **Post Doctoral** |  |  |
| **Any other** |  |  |

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| **3. Experience Details:** | | | |
| **Experience** | **Details/ Project Title** | **Duration** | **Name of Employer/ Funding Agency** |
| **i) Teaching** |  |  |  |
| **ii) Research\* (Funded Project)** |  |  |  |
| **iii) Industry** |  |  |  |
| **iv) Any other** |  |  |  |

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| **4. Publications of the applicant in the last five years\*** | | | | |
| **S. No.** | **Particulars** | **Year** | **Numbers** | **Impact Factor** |
| **i)** | **Refereed Journal** |  |  |  |
| **ii)** | **Books** |  |  |  |
| **iii)** | **Proceedings** |  |  |  |
| **iv)** | **Popular Article** |  |  |  |
| **v)** | **Patents** |  |  |  |

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| **6. Details of last foreign visit by the applicant during the last three years** | | | | | | |
| **S. No.** | **Year** | **From** | **To** | **Name of the Institute and Country Visited** | **Funding/ Sponsoring Agency** | **Purpose of such visit** |
| **1** | **2013-2014** |  |  |  |  |  |
| **2** | **2014-2015** |  |  |  |  |  |
| **3** | **2015 -2016** |  |  |  |  |  |

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| **7. Information regarding the event in which the applicant wants to participate** | |
| **Name of the Event** |  |
| **Venue and Date** |  |

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| **8. Purpose of the event (Put a tick mark against the appropriate place)** | |
| **Items** | **Remarks** |
| **i) Paper presentation** |  |
| **iv) Study and knowledge tour** |  |

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| **9. Provide write-up for the followings in separate pages and Annexures** | |
| **i)** | **Attach (duly signed by the Research Fellow and Supervisor) the Abstract of the Paper to be presented** |
| **ii)** | **Mention the benefit and expected outcome of this visit (not more than one page and duly signed by the Research Fellow and Supervisor** |

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| **10. Travel Plan (from the place of working to the conference/training organization and back)** | | | | | |
| **S. No.** | **Date and time** | **Departure** | **Date and time** | **Arrival** | **Mode** |
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| **11. Details of expenditure** | | |
| **Items** | **Amount (in INR)** | **Remarks (if any)** |
| **a) Total Air/ Train fare \*** |  |  |
| **b) Both way travel costs between residence and airport (both in India and abroad)** |  |  |
| **c) Visa and Insurance fees** |  |  |
| **d) Daily allowance as admissible** |  |  |
| **e) Registration fee (if applicable)** |  |  |
| **Total Amount** |  |  |
| **\* Air fare by shortest route in economy class and Train fare by shortest route in AC 2 Tier or lower. Lowest of 3 quotations (of which one may be online price available) for air fare will be included** | | |

**12. Any other information which you may like to furnish in support of your application**

**13. Attach copy of Invitation letters from institutions/organizations to be visited**

**Place:**

**Date: Signature of the applicant**

**DECLARATION**

I state that all information given in this application is true to the best of my knowledge. I will abide by all the rules of the program and Institutes (my own as well as the host Institute). I will also submit a report on my visit and my final financial claims within three weeks after return. I undertake to make full utilization of the benefit of this visit to enhance the research quality that I have been pursuing.

(Signature)

Date:

Name:

Name of the Department

**Recommendation of the Thesis Supervisor(s)**

**Recommendation of the Concerned Head of the Department**

**APPROVED BY :**

**Signature of Nodal Officer (Committee of Academic Activities)**

**Signature of COE, TEQIP Phase –II, Coordinator**

**Signature of Nodal Officer, Financial Aspects-COE, TEQIP Phase-II**

**Signature of Head of Institute:**