

Jadavpur University

Notice to Bidders

Enquiry No.: UPE-II/CDLD/1/14

Date: 27.05.2014

Sub: DSpace implementation and related infrastructure up-gradation at Centre for Digital Library and Documentation (CDLD), Jadavpur University.

Sealed bids are invited from eligible and reputed OEMs/bidders who must be authorized by OEMs/Developers/Registered DSpace Service Providers (RSP) for products quoted for implementing the complete DSpace Solution and related infrastructure up-gradation as per the details provided.

The rates must be inclusive of all costs, taxes, charges in total as cost to the University, considering following four functions:

1. DELIVERY, 2. INSTALLATION, 3. COMMISSIONING & 4. CONFIGURATION.

The Offer must be given under two-bid system:

i) Techno-Commercial Bid: Sealed envelope containing – covering letter with authorization in OEM's/Developers/Registered DSpace Service Providers (RSP) official stationary and compliance details of technical Specifications and General terms and conditions along with prescribed Earnest Money Deposit (EMD) duly super-scribed with 'TECHNO-COMMERCIAL BID', tender notice no. & date. A Checklist and Compliance Statement against each item thereon severally and individually shall also be submitted.

ii) Price-Bid: Sealed envelope containing the Bill of Material with price bid as per details given clearly stating the components thereof. The envelope should be clearly super-scribed with 'PRICE BID', tender notice no. & date.

The offer is invited on 27th May'2014 where the Pre-bid meeting will be held at CDLD (Central Library Annex, JU) on 31st May'2014 at 3 pm to clarify the issues (if any) raised by the vendors. Interested vendors are requested to be positively present on 31st May'2014 for smooth bidding process. For any query pertaining to this bid communication should be addressed to the Coordinator, CDLD at rb@iee.jusl.ac.in / chief_librarian@admin.jdvu.ac.in within 31st May'2014.

The last date of submission of tender is fixed as 10th June'2014 within 4pm at Central Monitoring Cell (UPE-II), Aurobinda Bhavan, JU.

The technical bid will be evaluated first and the price bid will be opened only in respect of those OEMs / Vendors who are found technically qualified after evaluation of technical bids.

The technical bids will be opened on 16th June'2014 at 4 P.M. at Central Monitoring Cell (UPE-II), Aurobinda Bhavan (JU).

Registrar/Finance Officer