



APPLICATION FORM: S-6

**APPLICATION FORM FOR ENLISTMENT OF  
FIRE EXTINGUISHING SERVICES INCLUDING REFILLING  
AT JADAVPUR UNIVERSITY FOR 2023-2024**

1A. Name of the Firm / Business Name :

1B. Address : [Must have the registered office at Kolkata]

2A. Name of Proprietor / Owner / Partner  
to deal with :

2B. Name of the authorised person  
other than at (2A) :

3. Contact Telephone No(s)

Fax No. :

Mobile No.:

E-mail id. :

4. Trade Licence Details of 2022-2023 : (To enclose a Xerox copy)

5. Service Tax Registration details: [To enclose a xerox, submit the Original for verification later.]

6. Income Tax Return of FY 2021-2022 of the Firm:  
[To enclose a xerox copy, submit the original for verification later]

7. Rates and Charges to offer for new refills:

SI.	Cylinder type	Size	Rates Proposed	Remarks

8. Rates and Charges to offer for refilling of cylinders:

SI. No.	Cylinder type	Size	Rates Proposed	Remarks

9. Facilities available for prompt service :

10. Credit period allowed/ allowable from the date of billing:

11. Trained personnel in Pay Roll:

SL. NO.	Name	Age	Training Details	No. of Years Served	Remarks

12. Enlistment details at Jadavpur University in earlier Years.:

13. Credentials [Proof to Submit]:

Services given to Universities/Institutes of higher learning are only to state::

SL. NO.	Name of the Company / Firm	Location	Periods Engaged	Remarks

14. Details of Jadavpur University Money Receipt for Application fees of Rs. 1,000/-  
[Original to enclose]

I confirm that I will follow the **Rules & Regulation** already frame and to be framed for the purpose of enlistment including that of making "Security Deposit", as determined by the University.

I certify that the information furnished above is true and correct.

Date:

Place:

**Full Signature of the Applicant**  
With Stamp of firm/ Company

**Instructions :**

1. All column should be filled up properly and enclosures be furnished. **Incomplete applications will be rejected.**
2. Last date of submission of form in sealed envelope at the Office of the Accounts Officer is 10<sup>th</sup> March 2023. Existing enlisted parties need also to apply.
3. Use separate sheet (in letter head) of the firm/business where necessary.
4. **Application money is non-refundable** even if enlistment is not made. Enlistment is dependent on fulfillment of all terms and conditions & satisfactory evaluation.
5. Decision of the authority is final and binding.

**For Use of Committee Members for Evaluation:**
